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February 17, 2022

**VIA ELECTRONIC MAIL**

Attorney General Brian Frosh  
Maryland Attorney General's Office  
Attn: Security Breach Notification  
200 St. Paul Place  
Baltimore, MD 21202  
E-Mail: Idtheft@oag.state.md.us

Re: Notice of Data Security Incident

Dear Attorney General Frosh:

We represent Bible Fellowship Church Homes, Inc. dba Fellowship Community ("Fellowship Community"), a faith-based continuing care retirement community located in Whitehall, Pennsylvania, in connection with a data security incident described in greater detail below. Fellowship Community takes the protection of all information within its possession very seriously and is taking steps to help prevent similar incidents from occurring in the future. This letter is being sent because the personal information of two (2) Maryland residents may have been affected by a recent data security incident experienced by Fellowship Community.

**1. Nature of the Security Incident.**

On August 6, 2021, Fellowship Community became aware of unusual activity within its network environment. Upon discovering this activity, Fellowship Community immediately took steps to secure its environment and launched an investigation with the assistance of digital forensics experts. The investigation determined that certain Fellowship Community data may have been accessed or acquired without authorization on July 31, 2021, and Fellowship Community began a thorough review of the potentially affected data. This review concluded on February 1, 2022, and revealed that some individuals' personal and protected health information may have been contained therein. Fellowship Community thereafter worked diligently to gather up-to-date contact information needed to notify all potentially affected individuals.

The incident may have involved the Maryland residents' names, Social Security numbers, medical information, and health insurance information.

## **2. Number of Maryland Residents Affected.**

Fellowship Community notified two (2) potentially affected Maryland residents via first class U.S. mail on February 16, 2022, via the attached notification letter template or a substantially similar version thereof.

## **3. Steps Taken Relating to the Incident.**

As soon as Fellowship Community discovered this incident, it took steps to secure its systems and launched an investigation to determine what happened and whether personal information had been accessed or acquired without authorization. Fellowship Community has also implemented additional safeguards to help ensure the security of its systems and to reduce the risk of a similar incident occurring in the future.

Fellowship Community has established a toll-free call center through IDX to answer questions about the incident and address related concerns. In addition, Fellowship Community is offering twelve (12) months of complimentary credit and identity monitoring services to the potentially affected individuals whose Social Security numbers may have been involved in the incident.

## **4. Contact Information.**

Fellowship Community remains dedicated to protecting the personal information in its control. If you have any questions or need additional information, please do not hesitate to contact me at 215.253.7506 or via email at [Aubrey.Weaver@lewisbrisbois.com](mailto:Aubrey.Weaver@lewisbrisbois.com).

Very truly yours,

Aubrey Weaver of  
LEWIS BRISBOIS BISGAARD &  
SMITH LLP

Encl.: Sample Consumer Notification Letter



P.O. Box 1907  
Suwanee, GA 30024

To Enroll, Please Call:  
1-833-783-1443  
Or Visit:  
[https://app.idx.us/account-  
creation/protect](https://app.idx.us/account-creation/protect)  
Enrollment Code: **[CODE]**

[Name]  
[Address]  
[City, State Zip]

Re: Notice of Data Security Incident

February 16, 2022

Dear [Name],

I am writing to inform you of a data security incident that may have involved your <<personal / personal and protected health>> information. At Bible Fellowship Church Homes, Inc. dba Fellowship Community ("Fellowship Community"), we take the privacy and security of your information very seriously. This letter contains information about the incident and steps that you can take to help protect your information.

**What Happened.** On August 6, 2021, Fellowship Community became aware of unusual activity within its network environment. Upon discovering this activity, we immediately took steps to secure our environment and launched an investigation with the assistance of digital forensics experts. The investigation concluded that certain Fellowship Community data may have been accessed or acquired without authorization on July 31, 2021. We then began a thorough review of the potentially affected data. Our review concluded on February 1, 2022, and revealed that some of your <<personal / personal and protected health>> information may have been contained therein. Since that time, we have been working diligently to gather contact information needed to notify all potentially affected individuals.

Please note that this incident was limited to certain locally stored information, and there is no evidence that Fellowship Community's electronic medical record system was involved. Additionally, Fellowship Community is not aware of the misuse of any potentially affected information.

**What Information Was Involved.** The potentially affected information may include your <<data elements>>.

**What We Are Doing.** As soon as we discovered the incident, we took the steps described above. We also notified the Federal Bureau of Investigation of the incident and will continue to cooperate with law enforcement in an effort to hold the perpetrator(s) accountable.

In addition, we are offering identity theft protection services through IDX, the data breach and recovery services expert. IDX identity protection services include: [term of months] of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed id theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised.

**What You Can Do.** We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements and explanation of benefits forms, and to monitor your free credit reports for suspicious activity and to detect errors. You can also follow the recommendations included with this letter to help protect your information.

We also encourage you to contact IDX with any questions and to enroll in the free identity protection services by calling 1-833-783-1443 or going to <https://app.idx.us/account-creation/protect> and using the Enrollment Code provided above. IDX representatives are available Monday through Friday from 9 am - 9 pm Eastern Time. Please note the deadline to enroll is May 16, 2022.

**For More Information.** Further information about how to protect your information is included with this letter. If you have questions or need assistance, please contact 1-833-783-1443, Monday through Friday, 9:00 am to 9:00 pm Eastern Time. Our representatives are fully versed on this incident and can answer any questions you may have regarding the protection of your information.

Please accept our sincere apologies and know that Fellowship Community deeply regrets any worry or inconvenience that this may cause you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Kay McMahon". The ink is dark and the signature is fluid.

Mary Kay McMahon  
President and CEO

Bible Fellowship Church Homes, Inc. dba Fellowship Community  
3000 Fellowship Drive  
Whitehall, Pennsylvania 18052

## Additional Steps You Can Take to Protect Your Information

**Review Your Account Statements and Notify Law Enforcement of Suspicious Activity:** As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

**Copy of Credit Report:** You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

**Equifax**

P.O. Box 105851  
Atlanta, GA 30348  
1-800-525-6285  
[www.equifax.com](http://www.equifax.com)

**Experian**

P.O. Box 9532  
Allen, TX 75013  
1-888-397-3742  
[www.experian.com](http://www.experian.com)

**TransUnion**

P.O. Box 1000  
Chester, PA 19016  
1-800-916-8800  
[www.transunion.com](http://www.transunion.com)

**Fraud Alert:** You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

**Security Freeze:** You have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security Number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

**Additional Free Resources:** You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state.

**Federal Trade Commission**

600 Pennsylvania Ave, NW  
Washington, DC 20580  
consumer.ftc.gov, and  
[www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)  
1-877-438-4338

**Maryland Attorney General**

200 St. Paul Place  
Baltimore, MD 21202  
[oag.state.md.us](http://oag.state.md.us)  
1-888-743-0023

**New York Attorney General**

Bureau of Internet and Technology  
Resources  
28 Liberty Street  
New York, NY 10005  
1-212-416-8433

**North Carolina Attorney General**

9001 Mail Service Center  
Raleigh, NC 27699  
[ncdoj.gov](http://ncdoj.gov)  
1-877-566-7226

**Rhode Island Attorney General**

150 South Main Street  
Providence, RI 02903 <http://www.riag.ri.gov> 1-401-274-4400

**Washington D.C. Attorney General**

441 4th Street, NW  
Washington, DC 20001  
[oag.dc.gov](http://oag.dc.gov)  
1-202-727-3400

**You also have certain rights under the Fair Credit Reporting Act (FCRA):** These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.