

CIPRIANI & WERNER

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HILARY HIGGINS
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May 2, 2023

Via E-Mail (IDTheft@oag.state.md.us)

Office of the Attorney General
200 St. Paul Place
Baltimore, Maryland 21202

To Whom It May Concern:

We serve as counsel for Sherman & Howard, LLC ("Sherman & Howard"), located at 675 Fifteenth Street, Suite 2300, Denver, CO 80202, and provide this notification to you of a recent data security incident suffered by Sherman & Howard. By providing this notice, Sherman & Howard does not waive any rights or defenses under Maryland law, including the data breach notification statute.

On January 30, 2023, Sherman & Howard received notice that certain information from its systems may have been accessible to an unknown third party. Upon notification, Sherman & Howard immediately took steps to confirm the security of its systems and conducted an investigation to determine the nature and scope of the incident. The forensic investigation did not find any evidence of unauthorized access into Sherman & Howard's systems. There may have been a limited amount of personal information present in Sherman & Howard's network at the time of this incident.

Out of an abundance of caution, Sherman & Howard notified one (1) resident of Maryland whose name along with their Social Security number may have been present in Sherman & Howard's network at the time of this incident.

Sherman & Howard provided written notice of this incident to the potentially impacted Maryland resident on May 2, 2023, pursuant to Maryland state law. A copy of the notice letter is attached hereto as **Exhibit A**, which provides details of the incident and steps the impacted individual can take to protect their information, including activating credit monitoring services that Sherman & Howard is providing at no cost.

Please contact me should you have any questions.

Very truly yours,



Hilary F. Higgins, Esq.
CIPRIANI & WERNER, P.C.

Exhibit A



Return Mail Processing Center
P.O. Box 6336
Portland, OR 97228-6336

<<MailID>>
<<Name 1>>
<<Name 2>>
<<Address 1>>
<<Address 2>>
<<Address 3>>
<<Address 4>>
<<City>><<State>><<Zip>>
<<Country>>

<<Date>>

Dear <<Name>>:

We are writing to notify you of a recent incident at Sherman & Howard, LLC (“Sherman & Howard”). We take the privacy and security of all information very seriously, and while we have no evidence to suggest that any information was subject to actual or attempted fraudulent misuse as a result of this incident, we are taking steps to proactively notify potentially impacted individuals out of an abundance of caution.

What Happened? On January 30, 2023, Sherman & Howard received notice that certain information from our systems may have been accessible to an unknown third party. Upon notification, Sherman & Howard immediately took steps to confirm the security of its systems and conducted an investigation to determine the nature and scope of the incident. The forensic investigation did not find any evidence of unauthorized access into Sherman & Howard’s systems.

What Information Was Involved? There may have been a limited amount of your personal information present on Sherman & Howard’s systems at the time of this incident. Out of an abundance of caution, we want to provide you with this notification as soon as possible and take steps to protect your information.

What Are We Doing? Upon learning of this incident, we immediately took steps to secure our systems and investigate the incident. We also implemented additional technical safeguards to further enhance the security of information in our possession. Out of an abundance of caution, we have arranged for you to activate, at no cost to you, an online credit monitoring service for twelve (12) months provided by Equifax.

What You Can Do. We recommend that you remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. If you discover any suspicious or unusual activity on your accounts, please promptly contact the financial institution or company. You can also review the enclosed “Steps You Can Take to Help Protect Your Information” for additional resources.

For More Information. Should you have additional questions or concerns regarding this matter, please do not hesitate to contact us at 303-297-2900. You can also write us at 675 Fifteenth Street, Suite 2300, Denver, CO 80202.

Sincerely,

Joe Bronesky
General Counsel

STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Activate Identity Monitoring Services

Enrollment Instructions

Go to www.equifax.com/activate

Enter your unique Activation Code of <<ACTIVATION CODE>> then click “Submit” and follow these 4 steps:

Enrollment Deadline: <<DEADLINE MMMM DD, YYYY>>

1. **Register:**

Complete the form with your contact information and click “Continue”.

If you already have a myEquifax account, click the ‘Sign in here’ link under the “Let’s get started” header.

Once you have successfully signed in, you will skip to the Checkout Page in Step 4

2. **Create Account:**

Enter your email address, create a password, and accept the terms of use.

3. **Verify Identity:**

To enroll in your product, we will ask you to complete our identity verification process.

4. **Checkout:**

Upon successful verification of your identity, you will see the Checkout Page.

Click ‘Sign Me Up’ to finish enrolling.

You’re done!

The confirmation page shows your completed enrollment.

Click “View My Product” to access the product features.

Monitor Your Accounts

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements and explanation of benefits forms for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

As an alternative to a fraud alert, you have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., III, etc.);
2. Social Security number;
3. Date of birth;
4. Address for the prior two to five years;
5. Proof of current address, such as a current utility or telephone bill;

6. A legible photocopy of a government-issued identification card (e.g., state driver's license or identification card); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three major credit reporting bureaus listed below:

TransUnion 1-800-680-7289 www.transunion.com TransUnion Fraud Alert P.O. Box 2000 Chester, PA 19016-2000 TransUnion Credit Freeze P.O. Box 160 Woodlyn, PA 19094	Experian 1-888-397-3742 www.experian.com Experian Fraud Alert P.O. Box 9554 Allen, TX 75013 Experian Credit Freeze P.O. Box 9554 Allen, TX 75013	Equifax 1-888-298-0045 www.equifax.com Equifax Fraud Alert P.O. Box 105069 Atlanta, GA 30348-5069 Equifax Credit Freeze P.O. Box 105788 Atlanta, GA 30348-5788
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Additional Information

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC. This notice has not been delayed by law enforcement.

For Maryland residents, the Maryland Attorney General may be contacted at 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.oag.state.md.us. Sherman & Howard may be contacted at 675 Fifteenth Street, Suite 2300, Denver, CO 80202.