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May 8, 2023

**By E-Mail**

Maryland Office of the Attorney General  
Attn: Security Breach Notification  
200 St. Paul Place  
Baltimore, MD 21202

RE: Notice of Security Event Relating to Maryland Residents / Covetrus, Inc.

Dear Attorney General:

We are writing on behalf of our client, Covetrus, Inc. (“Covetrus” or the “Company”), to notify you of a security event. Covetrus was alerted to two employee email accounts that were accessed by an unauthorized actor. Covetrus promptly took steps to stop the activity and launched an internal investigation with the support of a forensics IT expert. Covetrus also notified law enforcement. Covetrus recently determined that personal information was in the affected email accounts and may have been downloaded between November 11, 2022 and November 28, 2022. Covetrus has been working to identify the specific information involved, to whom it belongs, and their contact information.

Affected information may include the data provided for maintaining human resources files, including name, email address, username, date of birth, Social Security Number, Tax identification number, financial account number, health insurance information, and medical information. The purpose of the access appears to have been to defraud Covetrus and redirect supplier payments to an unauthorized account. Covetrus does not have reason to believe the actor targeted the personal information specifically. The Company is not aware of any misuse of the personal information.

Covetrus is committed to safeguarding its systems and information. As part of its ongoing commitment to privacy of Covetrus personal information, Covetrus has taken steps to deploy additional safeguards onto our systems, including reinforcing our security, authentication, and verification practices, reviewing our systems to enhance security monitoring and controls.

Maryland Attorney General

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The information of approximately of one (1) Maryland resident was affected in the incident. The Company began notifying Maryland residents via U.S. postal mail on May 8, 2023. A sample notice is attached as Attachment A.

If your office requires any further information in this matter, please contact me at +1 206-839-4300 or JSantiesteban@orrick.com.

Sincerely,

Joseph Santiesteban

Partner

Orrick, Herrington, & Sutcliffe, LLP



<<Date>> (Format: Month Day, Year)

<<first\_name>> <<middle\_name>> <<last\_name>> <<suffix>>  
<<address\_1>>  
<<address\_2>>  
<<city>>, <<state\_province>> <<postal\_code>>  
<<country>>

<<b2b\_text\_1(Re: Notice of [Heading])>>

Dear <<first\_name>> <<middle\_name>> <<last\_name>> <<suffix>>,

Covetrus, Inc. ("Covetrus") recently experienced a security event. Please read this notice carefully, as it provides up-to-date information on what happened and what we are doing, as well as information on how you can obtain complimentary identity monitoring services.

**What happened?**

Two employee email accounts were accessed by an unauthorized actor. We promptly took steps to stop the activity and launched an investigation with the support of a forensics expert. We also notified law enforcement.

**What information was involved?**

We recently determined that, your personal information was in the affected email accounts and may have been downloaded between November 11, 2022 and November 28, 2022. The affected information includes: <<b2b\_text\_2(data elements)>>. The purpose of the access appears to have been to redirect payments, and we don't have reason to believe the actor targeted your information specifically. We also are not aware of any misuse of your information.

**What we are doing:**

We are offering two years of complimentary identity monitoring through Kroll. Please see Attachment A for details regarding these complimentary Identity Monitoring services, as well as how to activate with your unique code. **You must activate by <<b2b\_text\_6(activation deadline)>> to receive these services.**

Covetrus is committed to safeguarding confidential and sensitive information and has taken additional steps to deploy additional safeguards onto our systems, including reinforcing our security, authentication, and verification practices, reviewing our systems to enhance security monitoring and controls.

**What you can do:**

In addition to activating the Identity Monitoring services being offered to you at no charge, we encourage you to take the following precautions:

- It is always a good idea to remain vigilant against threats of identity theft or fraud and to regularly review and monitor your account statements and credit history for any signs of unauthorized transactions or activity.
- if you ever suspect that you are the victim of identity theft or fraud, you can contact your local police. Additional information about how to help protect your identity is contained in Attachment B.

**For more information:**

Covetrus has established a dedicated call center to answer questions about the cybersecurity event as well as the Kroll services that we are offering to you. If you have any questions, please call the call center at (866) 347-9210, Monday through Friday from 9:00 a.m. to 6:30 p.m. ET, excluding some major U.S. holidays.

Sincerely,

Michael C. Pacella  
VP, Global Chief Ethics & Compliance Officer  
Covetrus, Inc.

## Attachment A – Activation Instructions

Visit <https://enroll.krollmonitoring.com> to activate and take advantage of your identity monitoring services.

You have until <<b2b\_text\_6(activation deadline)>> to activate your identity monitoring services.

Membership Number: <<Membership Number s\_n>>

For more information about Kroll and your Identity Monitoring services, you can visit [info.krollmonitoring.com](http://info.krollmonitoring.com).



### TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You have been provided with access to the following services from Kroll:

#### Single Bureau Credit Monitoring

You will receive alerts when there are changes to your credit data—for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you'll have the option to call a Kroll fraud specialist, who will be able to help you determine if it is an indicator of identity theft.

#### Fraud Consultation

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to help protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

#### Identity Theft Restoration

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator will be able to dig deep to uncover the scope of the identity theft, and then work to resolve it.

Kroll's activation website is only compatible with the current version or one version earlier of Chrome, Firefox, Safari and Edge.

To receive credit services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

## Attachment B – Information for U.S. Residents

### MORE INFORMATION ABOUT IDENTITY PROTECTION

#### INFORMATION ON OBTAINING A FREE CREDIT REPORT

U.S. residents are entitled under U.S. law to one free credit report annually from each of the three major credit bureaus. To order your free credit reports, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call tollfree (877) 3228228.

#### INFORMATION ON IMPLEMENTING A FRAUD ALERT OR SECURITY FREEZE

You can contact the three major credit bureaus at the addresses below to place a fraud alert on your credit report. A fraud alert indicates to anyone requesting your credit file that you suspect you are a possible victim of fraud. A fraud alert does not affect your ability to get a loan or credit. Instead, it alerts a business that your personal information might have been compromised and requires that business to verify your identity before issuing you credit. Although this may cause some short delay if you are the one applying for the credit, it might protect against someone else obtaining credit in your name.

A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit, mortgages, employment, housing, or other services. A credit reporting agency may not charge you to place, temporarily lift, or permanently remove a security freeze.

To place a fraud alert or security freeze on your credit report, you must contact the three credit bureaus below:

#### **Equifax**

Consumer Fraud Division  
P.O. Box 740256  
Atlanta, GA 30374  
(888) 7660008  
[www.equifax.com](http://www.equifax.com)

#### **Experian**

Credit Fraud Center  
P.O. Box 9554  
Allen, TX 75013  
(888) 3973742  
[www.experian.com](http://www.experian.com)

#### **TransUnion**

TransUnion LLC  
P.O. Box 2000  
Chester, PA 190222000  
(800) 6807289  
[www.transunion.com](http://www.transunion.com)

To request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, the addresses where you have lived over those prior five years;
5. Proof of current address such as a current utility bill or telephone bill; and
6. A legible photocopy of a government-issued identification card (state driver's license or ID card, military identification, etc.).

You may also contact the U.S. Federal Trade Commission ("FTC") for further information on fraud alerts, security freezes, and how to protect yourself from identity theft. The FTC can be contacted at 400 7th St. SW, Washington, DC 20024; telephone +1 (877) 3824357; or [www.consumer.gov/idtheft](http://www.consumer.gov/idtheft).

## **ADDITIONAL RESOURCES**

Your state attorney general may also have advice on preventing identity theft, and you should report instances of known or suspected identity theft to law enforcement, your state attorney general, or the FTC.

**District of Columbia Residents:** The District of Columbia Attorney General may be contacted at: 400 6th Street, NW, Washington, DC 20001; 202-727-3400; [oag@dc.gov](mailto:oag@dc.gov), and [www.oag.dc.gov](http://www.oag.dc.gov).

**Iowa Residents:** The Attorney General can be contacted at Office of Attorney General of Iowa, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, Iowa 50319, +1 (515) 281-5164, [www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov).

**Maryland Residents:** The Attorney General can be contacted at Office of Attorney General, 200 St. Paul Place, Baltimore, Maryland 21202; +1 (888) 743-0023; or [www.marylandattorneygeneral.gov](http://www.marylandattorneygeneral.gov).

**Massachusetts Residents:** Under Massachusetts law, you have the right to obtain any police report filed in connection to the cybersecurity event. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

**North Carolina Residents:** The Attorney General can be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001; +1 (919) 716-6400; or [www.ncdoj.gov](http://www.ncdoj.gov).

**New Mexico Residents:** You have rights under the federal Fair Credit Reporting Act (FCRA), which governs the collection and use of information pertaining to you by consumer reporting agencies. For more information about your rights under the FCRA, please visit [www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf](http://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf) or [www.ftc.gov](http://www.ftc.gov).

**New York Residents:** The Attorney General can be contacted at the Office of the Attorney General, The Capitol, Albany, NY 12224-0341, +1 (800)-771-7755; or [www.ag.ny.gov](http://www.ag.ny.gov).

**Oregon Residents:** The Attorney General can be contacted at Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, +1 (877) 877-9392 (toll-free in Oregon), +1 (503) 378-4400, or [www.doj.state.or.us](http://www.doj.state.or.us).

**Rhode Island Residents:** The Attorney General can be contacted at 150 South Main Street, Providence, Rhode Island 02903; +1 (401) 274-4400; or [www.riag.ri.gov](http://www.riag.ri.gov). You may also file a police report by contacting local or state law enforcement agencies.