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Direct: 714.966.3184

August 15, 2023

VIA EMAIL

Office of the Attorney General
Attn: Security Breach Notification
200 St. Paul Place
Baltimore, Maryland 21202

Email: idtheft@oag.state.md.us

Re: Notification of Data Security Incident

To Whom It May Concern:

Lewis Brisbois represents Community Action Partnership of Madera County ("CAPMC"), a public non-profit committed to improving the social well-being and economic capacity of low to moderate-income individuals and families located in Madera County, California, in conjunction with a recent data security incident described in greater detail below. The purpose of this letter is to notify you of the incident in accordance with Maryland data breach notification law.

1. Nature of the Security Incident

In December 2022, CAPMC experienced a network disruption consistent with a ransomware attack. CAPMC immediately took steps to secure the network environment and engaged a cybersecurity firm to conduct an investigation. The investigation determined that an unknown actor gained access to the CAPMC network and impacted certain data maintained by CAPMC. CAPMC subsequently initiated a comprehensive review of the affected files to determine whether they contained personal information belonging to individuals. After a thorough investigation, in June 2023, CAPMC determined that certain personal information was involved in the incident and worked diligently to notify these individuals.

2. Type of Information and Number of Maryland Residents Affected

CAPMC notified two (2) residents of Maryland of this data security incident via first class U.S. mail on August 11, 2023. The information accessed and potentially acquired by the unauthorized actor responsible for this incident may have included name and Social Security number, driver's

license or state identification number, date of birth, or health insurance information. A sample copy of the notification letter sent to these individuals is included with this correspondence.

3. Steps Taken Relating to the Incident

CAPMC has implemented additional security features in an effort to prevent a similar incident from occurring in the future. Further, CAPMC has offered all individuals whose information was involved twelve (12) months of complimentary services through TransUnion, which includes credit monitoring, dark web monitoring, a \$1 million identity fraud loss reimbursement policy, fully-managed identity theft recovery services, and ninety (90) days access to a call center.

4. Contact Information

CAPMC remains dedicated to protecting the personal information in its possession. If you have any questions or need additional information, please do not hesitate to contact me at (714) 966-3184 or by email at Kamran.Salour@lewisbrisbois.com.

Regards,

A handwritten signature in black ink, appearing to read 'Kamran Salour', with a stylized flourish at the end.

Kamran Salour of
LEWIS BRISBOIS BISGAARD & SMITH LLP

Enc.: Sample Consumer Notification Letter

Community Action Partnership of Madera County
c/o Cyberscout
1 Keystone Ave., Unit 700
Cherry Hill, NJ 08003
DB-07736



To Enroll, Please Call: 1-833-919-8913 Or Visit: https://secure.identityforce.com/benefit/capmc Enrollment Code: [REDACTED]
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August 11, 2023

Subject: Notice of Data Breach

Dear [REDACTED]:

Community Action Partnership of Madera County (CAPMC) is writing to notify you of a recent data security incident that involved some of your personal information. CAPMC takes the privacy and security of your personal information very seriously. CAPMC wants to inform you of this incident and about steps you can take to help protect your personal information and offer you complimentary credit monitoring and identity protection services.

What Happened? In December 2022, CAPMC experienced a network disruption and immediately began investigating the matter. CAPMC engaged a team of digital and cybersecurity experts to assist it and in June 2023, the investigation determined that your personal information may have been impacted as a result of the incident.

What Information Was Involved? The impacted information may have included your name, address, date of birth, Social Security number, driver's license number, or health insurance information.

What Are We Doing? As soon as CAPMC discovered the incident, it took the steps described above. CAPMC also implemented additional security measures to enhance network security and minimize the risk of a similar incident occurring in the future. CAPMC is further notifying you of this event and advising you about steps you can take to help protect your information.

CAPMC is offering you with access to **Single Bureau Credit Monitoring/Single Bureau Credit Report/Single Bureau Credit Score** services at no charge. These services provide you with alerts for twelve (12) months from the date of enrollment when changes occur to your credit file. This alert is sent to you the same day that a change or update takes place with the bureau. Finally, we are providing you with proactive fraud assistance to help with any questions that you might have or in event that you become a victim of fraud.

What Can You Do? CAPMC recommends that you review the guidance included with this letter about how to protect your personal information. In addition, CAPMC recommends enrolling in the complimentary services being offered by Cyberscout through Identity Force, a TransUnion company, to further protect your personal information. To receive credit monitoring services, you

must be over the age of eighteen (18) and have established credit in the U.S., have a Social Security number to your name, and have a U.S. residential address associated with your credit file.

To enroll in Credit Monitoring services at no charge, please log on to <https://secure.identityforce.com/benefit/capmc> and follow the instructions provided. When prompted please provide the following unique code to receive services: **KB6R7Q6V9S**

In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

For More Information. Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 8:00 a.m. to 8:00 p.m. Eastern time, Monday through Friday, excluding holidays. Please call the help line 1-833-919-8913 and supply the fraud specialist with your unique code listed above.

CAPMC appreciates your understanding and deeply regrets any worry or inconvenience that this may cause you.

Sincerely,
Community Action Partnership of Madera County