



2049 Century Park East, Suite 2900 Los Angeles, CA 90067 • 310.229.1335

October 13, 2023

Pasha Sternberg
310-229.1335
psterberg@polsinelli.com

VIA E-MAIL (IDTHEFT@OAG.STATE.MD.US)

Office of the Attorney General
Attn: Jeff Karberg, Administrator of the Identity Theft Program
Attn: Security Breach Notification
200 St. Paul Place
Baltimore, MD 21202

Re: *Notification of Data Security Incident*

Dear Mr. Karberg:

We represent The Newtron Group, L.L.C. ("Newtron"), 8183 W. El Cajon Drive, Baton Rouge, Louisiana 70815, in connection with an incident that may have involved the personal information of certain Maryland residents. Newtron is reporting the incident pursuant to MD. CODE ANN., COM. LAW § 14-3504(h). This notice will be supplemented, if necessary, with any new significant facts discovered subsequent to this submission. While Newtron is notifying you of this incident, Newtron does not waive any rights or defenses relating to the incident or this notice, or the applicability of Maryland law on personal jurisdiction.

NATURE OF THE INCIDENT

On August 2, 2023, Newtron identified suspicious activity within its computer network and, on August 3, 2023, discovered that an unauthorized third party had attempted to encrypt certain Newtron systems. Upon discovering the incident, Newtron isolated and contained the incident and began an internal investigation. Newtron then engaged a forensic security firm to assist with the investigation and confirm the security of Newtron's computer systems. Newtron also notified law enforcement.

The forensic investigation determined that an unknown, unauthorized third party gained access to Newtron's computer systems from August 2, 2023 until August 3, 2023. On September 29, 2023, after a review of documents that the third party may have gained access to, Newtron identified that Maryland residents' personal information may have been involved in the incident. That information includes names, together with one or more of the following: Social Security Number, Driver's License Number, passport number, State or Military ID Number, financial account information such as a bank account or health savings account number, date of birth, medical



October 13, 2023

Page 2

information and health insurance information. For some individuals the information may have included a birth certificate, marriage certificate, or tax ID number. Newtron is not aware of any fraud or identity theft to individuals as a result of this incident.

NOTICE TO THE RESIDENTS

Newtron is notifying thirty-nine (39) Maryland residents of the incident. This notification is being made via letters mailed via first-class United States mail today, October 13, 2023. The notification letters include an offer of complimentary credit monitoring and identity theft protection services. Newtron has also arranged for a toll-free, dedicated call line to assist notified individuals with questions regarding the incident. Attached is a sample of the notice letter.

STEPS TAKEN RELATING TO THE INCIDENT

As discussed above, upon learning of the incident, Newtron promptly began an internal investigation and contained the incident to prevent further access to its systems. It engaged a forensic security firm to assist with the investigation into the incident and confirm the security of Newtron's systems, and also notified law enforcement. Additionally, Newtron has taken steps to reduce the risk of this type of incident occurring in the future, including enhancing its technical security measures. Finally, as discussed above, Newtron is notifying involved individuals and providing them with information on how they can protect themselves against fraudulent activity and identity theft.

CONTACT INFORMATION

Please contact me if you have any questions or if I can provide you with any further information concerning this matter.

Very truly yours,

Pasha A. Sternberg

Enclosure



Secure Processing Center
P.O. Box 3826
Suwanee, GA 30024

<<Name 1>>
<<Address 1>>
<<Address 2>>
<<City>><<State>><<Zip>>
<<Country>>

<<Date>>

Dear <<Name 1>>:

RE: NOTICE OF DATA <<INCIDENT/BREACH>>

The Newtron Group, L.L.C. and its subsidiaries¹ ("The Newtron Group") values and respects the privacy of your information, which is why we are writing to advise you of a recent incident that may have involved some of your personal information. At this time, we do not believe that your personal information has been misused for the purpose of committing fraud or identity theft. Nonetheless, we are writing to advise you about the incident and to provide you with guidance on what you can do to protect yourself, should you feel it is appropriate to do so.

What Happened? We recently learned that an unauthorized third party gained access to our computer network. Upon identifying the issue, we isolated and contained the incident and promptly began an internal investigation. We also engaged a forensic security firm to assist with our investigation and confirm the security of our computer systems, and notified law enforcement. The forensic investigation determined that an unknown, unauthorized third party gained access to The Newtron Group's computer systems from August 2, 2023 until August 3, 2023. It was determined on September 20, 2023 that there was potential that the unauthorized third party accessed and acquired certain documents from those systems.

What Information Was Involved? We reviewed the contents of potentially accessed documents to determine what, if any, personal information they contained. On September 29, 2023, we completed our review and determined that the documents contained your name and at least one of the following elements: Social Security Number, Driver's License Number, passport number, State or Military ID Number, financial account information such as a bank account or health savings account number, date of birth, medical information and health insurance information. For some individuals the information may have included a birth certificate, marriage certificate, or tax ID number.

What We Are Doing. In addition to the actions described above, we have taken steps to reduce the risk of this type of incident occurring in the future, including enhancing our technical security measures. Although we are not aware of any instances of fraud or identity theft involving your personal information, we are offering a complimentary one-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with identity protection services focused on prompt identification and resolution of identity theft. IdentityWorks Credit 3B is completely free to you, and enrolling in this program will not hurt your credit score.

¹ Subsidiaries of The Newtron Group, L.L.C. for the purposes of this letter may include, Newtron Holdings, L.L.C., Newtron, L.L.C. (fka Newtron, Inc.), Newtron Beaumont, L.L.C., Newtron Mechanical, L.L.C., Convergent Industrial Solutions, L.L.C., Dover Aviation, L.L.C., Executive Aviation, L.L.C., Triad Electric & Controls, Inc. (including fka Comnet Services, L.L.C.), Triad Control Systems, L.L.C., NGI Technical Services, L.L.C., and NGI National Constructors, L.L.C.

For more information on identity theft prevention and IdentityWorks Credit 3B, including instructions on how to activate your complimentary one-year membership, please see the additional information provided in this letter.

What You Can Do. While we do not believe that your personal information has been misused, we encourage you to take advantage of the complimentary credit monitoring included in this letter. You can also find more information on steps to protect yourself against identity theft or fraud in the enclosed *Additional Important Information* sheet.

For More Information. We value the trust you place in us to protect your privacy, take our responsibility to safeguard your personal information seriously, and apologize for any inconvenience this incident might cause. For further information and assistance, please call 855-457-7949 from 8:00 a.m. – 8:00 p.m. Central Time, Monday through Friday.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven P. Grissom". The signature is fluid and cursive, with the first name "Steven" being the most prominent part.

Steven P. Grissom
VP – Strategic Analysis & Technology

ACTIVATING YOUR COMPLIMENTARY CREDIT MONITORING

To help protect your identity, we are offering a **complimentary** one-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with superior identity protection support focused on immediate identification and resolution of identity theft.

Activate IdentityWorks Credit 3B Now in Three Easy Steps

1. ENROLL by: <<Enrollment Deadline>> (Your code will not work after this date.)
2. VISIT the **Experian IdentityWorks website** to enroll: <https://www.experianidworks.com/3bcredit>
3. PROVIDE the **Activation Code**: <<Activation Code>>

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 877-288-8057. Be prepared to provide engagement number <<Engagement Number>> as proof of eligibility for the identity restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 12-MONTH EXPERIAN IDENTITYWORKS CREDIT 3B MEMBERSHIP:

A credit card is **not** required for enrollment in Experian IdentityWorks Credit 3B.

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance**:** Provides coverage for certain costs and unauthorized electronic fund transfers.

**Activate your membership today at <https://www.experianidworks.com/3bcredit>
or call 877-288-8057 to register with the activation code above.**

What you can do to protect your information: There are additional actions you can consider taking to reduce the chances of identity theft or fraud on your account(s). Please refer to www.ExperianIDWorks.com/restoration for this information. If you have any questions about IdentityWorks, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877-288-8057.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

Additional Important Information

As a precautionary measure, we recommend that you remain vigilant to protect against potential fraud and/or identity theft by, among other things, reviewing your account statements and monitoring credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You should also promptly report any fraudulent activity or any suspected incidents of identity theft to proper law enforcement authorities, including the police and your state's attorney general, as well as the Federal Trade Commission ("FTC").

You may wish to review the tips provided by the FTC on fraud alerts, security/credit freezes and steps you can take to avoid identity theft. For more information and to contact the FTC, please visit www.ftc.gov/idtheft or call 1-877-ID-THEFT (1-877-438-4338). You may also contact the FTC at Federal Trade Commission, 600 Pennsylvania Avenue, NW, Washington, DC 20580.

Credit Reports: You may obtain a free copy of your credit report once every 12 months from each of the three national credit reporting agencies by visiting www.annualcreditreport.com, by calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can print a copy of the request form at <https://www.annualcreditreport.com/manualRequestForm.action>.

Alternatively, you may elect to purchase a copy of your credit report by contacting one of the three national credit reporting agencies. Contact information for the three national credit reporting agencies for the purpose of requesting a copy of your credit report or for general inquiries is as follows:

Equifax 1-866-349-5191 www.equifax.com P.O. Box 740241 Atlanta, GA 30374	Experian 1-888-397-3742 www.experian.com P.O. Box 2002 Allen, TX 75013	TransUnion 1-800-888-4213 www.transunion.com P.O. Box 2000 Chester, PA 19016
---	--	--

Fraud Alerts: You may want to consider placing a fraud alert on your credit report. A fraud alert is free and will stay on your credit report for one (1) year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any new accounts in your name. To place a fraud alert on your credit report, contact any of the three national credit reporting agencies using the contact information listed above. Additional information is available at www.annualcreditreport.com.

Credit and Security Freezes: You may have the right to place a credit freeze, also known as a security freeze, on your credit file, so that no new credit can be opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to get access to your credit report unless you temporarily lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. Unlike a fraud alert, you must separately place a credit freeze on your credit file at each credit reporting company. Since the instructions for how to establish a credit freeze differ from state to state, please contact the three major credit reporting companies as specified below to find out more information:

Equifax Security Freeze 1-888-298-0045 https://www.equifax.com/personal/credit-report-services/credit-freeze/ P.O. Box 105788 Atlanta, GA 30348	Experian Security Freeze 1-888-397-3742 https://www.experian.com/freeze/center.html P.O. Box 9554 Allen, TX 75013	TransUnion Security Freeze 1-888-909-8872 https://www.transunion.com/credit-freeze P.O. Box 160 Woodlyn, PA 19094
--	---	--

This notification was not delayed by law enforcement.

Individuals interacting with credit reporting agencies have rights under the Fair Credit Reporting Act. We encourage you to review your rights under the Fair Credit Reporting Act by visiting https://files.consumerfinance.gov/f/documents/bcfrp_consumer-rights-summary_2018-09.pdf, or by requesting information in writing from the Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

Iowa Residents: Iowa residents can contact the Office of the Attorney general to obtain information about steps to take to avoid identity theft from the Iowa Attorney General's office at: Office of the Attorney General of Iowa, Hoover State Office Building, 1305 E. Walnut Street, Des Moines IA 50319, 515-281-5164.

Maryland Residents: Maryland residents can contact the Office of the Attorney General to obtain information about steps you can take to avoid identity theft from the Maryland Attorney General's office at: Office of the Attorney General, 200 St. Paul Place, Baltimore, MD 21202, (888) 743-0023, <http://www.marylandattorneygeneral.gov/>.

New York State Residents: New York residents can obtain information about preventing identity theft from the New York Attorney General's Office at: Office of the Attorney General for the State of New York, Bureau of Consumer Frauds & Protection, The Capitol, Albany, New York 12224-0341; <https://ag.ny.gov/consumer-frauds/identity-theft>; (800) 771-7755.

North Carolina Residents: North Carolina residents can obtain information about preventing identity theft from the North Carolina Attorney General's Office at: North Carolina Attorney General's Office, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001; 877-5-NO-SCAM (Toll-free within North Carolina); 919-716-6000; www.ncdoj.gov.

Oregon Residents: You are advised to report any suspected identity theft to law enforcement, including the Federal Trade Commission and the Oregon Attorney General. For more information on security locks, you can visit the Oregon Department of Consumer and Business Services website at dfr.oregon.gov/financial/protect/Pages/stolen-identity.aspx and click "Place a credit freeze."

Rhode Island Residents: We believe that this incident affected <<RI Count>> Rhode Island residents. Rhode Island residents can contact the Office of the Attorney general at: Rhode Island Office of the Attorney General, 150 South Main Street, Providence, RI 02903, (401) 274-4400, www.riag.ri.gov. You have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

Vermont Residents: If you do not have internet access but would like to learn more about how to place a security freeze on your credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).