



February 26, 2024

VIA E-MAIL – idtheft@oag.state.md.us

Office of the Attorney General
Attn: Security Breach Notification
200 St. Paul Place
Baltimore, MD 21202

Re: Breach Notification Pursuant to Maryland Personal Information Protection Act

Dear Attorney General Brown,

As required by the Maryland Personal Information Protection Act, the Cystic Fibrosis Foundation (Foundation) informs you of an isolated security incident that impacted the personal information of a Maryland resident.

On February 5, 2024, the Foundation identified suspicious activity on its server. The Foundation promptly initiated an investigation and determined that two employees had provided unauthorized access to their network accounts. During this time, one of the employee's confidential information, which was contained on a tax form and included the employee's name, Social Security number, address, and other information, was accessed and downloaded. The Foundation has not identified any impact from the incident on other accounts or parts of its corporate network.

The Foundation has taken steps to remediate the incident, including updating its electronic security protocols regarding the method of unauthorized access used. The Foundation has provided informal notice to the one impacted employee, along with an offer of 12 months paid credit monitoring; however, the Foundation will also provide formal notice to the one impacted employee and formally offer them 12 months of paid credit monitoring, per the included template letter.

The CF Foundation is committed to protecting the personal information in its control. If you have any questions or need additional information, please do not hesitate to contact Kathryn Fox, Privacy Counsel, at kfox@cff.org or 301.907.2544.

Sincerely,

Kathryn Fox, JD, MPH
Privacy Counsel
Cystic Fibrosis Foundation
4550 Montgomery Ave., Suite 1100N
Bethesda, MD 20814



February 26, 2024

Via e-mail and physical mail

[Name and Address]

[e-mail address]

Dear [name],

On February 5, 2024, the Foundation identified suspicious activity on its server. The Foundation promptly initiated an investigation and determined that two employees had provided unauthorized access to their network accounts. During this time, your confidential information, which was contained on a tax form and included your name, Social Security number, address, and other information, was accessed and downloaded. The Foundation has not identified any impact from the incident on other accounts or parts of its corporate network. Additionally, the Foundation has taken steps to remediate the incident, including updating its electronic security protocols regarding the method of unauthorized access used.

To help protect your identity, we are offering you complimentary access to Experian credit monitoring for one year. Please contact Kathryn Fox, Privacy Counsel, at 301.907.2544 or kfox@cff.org for assistance in setting up credit monitoring. We also encourage you to take whatever steps are necessary to protect your identity and credit outside of monitoring, including freezing your credit for a period of time subsequent to this notification.

The CF Foundation is committed to protecting the personal information in its control. If you have any questions or need additional information, please do not hesitate to contact Kathryn Fox, Privacy Counsel, at kfox@cff.org or 301.907.2544.

Sincerely,

Kathryn Fox, JD, MPH
Privacy Counsel
Cystic Fibrosis Foundation
4550 Montgomery Ave., Suite 1100N
Bethesda, MD 20814