

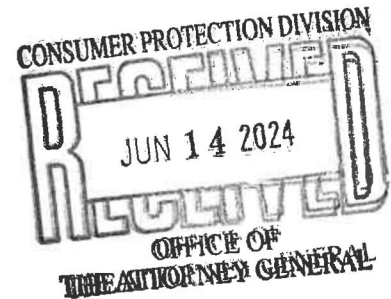


*A comprehensive
resource for children
with disabilities*

Compliance and Internal Audit

May 23, 2024

Office of the Attorney General
Attn: Security Breach Notification
200 St. Paul Place
Baltimore, MD 21202

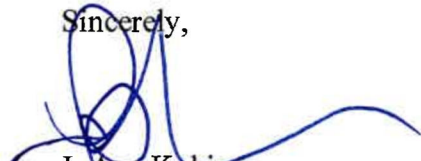


On April 26, 2024, we became aware of an unauthorized disclosure that occurred when an employee violated Institute policy and forwarded emails to her personal email address. The emails included health insurance number, patient name, and health information.

While we have no reason to believe that this information has been or will be misused, we have erred on the side of caution and notified the families impacted. Attached please find the notifications.

Please do not hesitate to contact me if you have any questions or require any additional information.

Sincerely,



JoAnn Kubica
Privacy Officer
(443) 923-1843



Kennedy Krieger Institute

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resource for children
with disabilities*

Compliance and Internal Audit

May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

I am writing to inform you that Kennedy Krieger Institute (the "Institute") became aware of a breach of your son [REDACTED] personal information on April 26, 2024. An unauthorized disclosure occurred when an employee violated Institute policy and forwarded an email with your son's information to her personal email address. Please be advised that the Institute uses all reasonable efforts to maintain the privacy of our patients' information as required by law and consistent with our mission. Despite our best efforts, this incident occurred.

The information released contained the following information:

- Your son's name
- Date of birth
- Insurance ID
- Anticipated service
- Anticipated date of service

Personal information which was **NOT** included:

- Social security number
- Account number
- Address

With regards to the personal information disclosed, we are notifying you so that you may be vigilant and take appropriate steps to protect [REDACTED] information. One precaution we recommend is for you to request a free credit report from one or more of the three national credit bureaus by calling the toll free number 1-877-322-8228.

The credit bureaus may also be contacted at:

Equifax
P.O. Box 740241
Atlanta, GA 30374
1-800-685-1111

Experian
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Allen, TX 75013
1-888-397-3742

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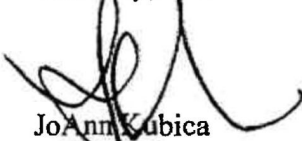
If the credit bureaus are not responsive to your requests, you may contact the State of Maryland Division of Financial Regulation at 410-330-6830.

For additional information about Identity Theft, including how to place a "fraud alert" with the credit reporting agencies, visit the Federal Trade Commission online at www.ftc.gov or call toll free to 1-877-438-4338. Also, information can be found on the website for the Maryland Attorney General's Office at www.oag.state.md.us/consumer/idtheft.htm.

The Kennedy Krieger Institute takes personal and protected health information and security very seriously. To prevent further security breaches or losses, we have established policies to prevent this from recurring in the future.

We apologize for any inconvenience this situation may cause, but we believe it is important for you to be fully informed of any potential risk. We sincerely apologize and regret that this situation has occurred. If you have any questions or concerns about this information, please contact me.

Sincerely,



JoAnn Kubica
Privacy Officer
(443) 923-1843



Kennedy Krieger Institute

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Compliance and Internal Audit

May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED],

I am writing to inform you that Kennedy Krieger Institute (the "Institute") became aware of a breach of your daughter [REDACTED] personal information on April 26, 2024. An unauthorized disclosure occurred when an employee violated Institute policy and forwarded an email with your daughter's information to her personal email address. Please be advised that the Institute uses all reasonable efforts to maintain the privacy of our patients' information as required by law and consistent with our mission. Despite our best efforts, this incident occurred.

The information released contained the following information:

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- Date of birth
- Insurance ID
- Anticipated service

Personal information which was **NOT** included:

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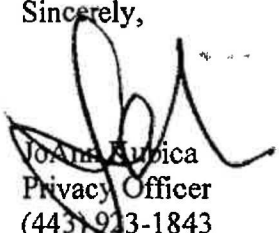
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Sincerely,



JoAnn Ruppica
Privacy Officer
(443) 923-1843



Kennedy Krieger Institute

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Compliance and Internal Audit

May 10, 2024

Dear [REDACTED],

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The information released contained the following information:

- Your son's name
- Date of birth
- Insurance ID
- The date of an anticipated appointment
- Anticipated service

Personal information which was **NOT** included:

- Social security number
- Account number
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With regards to the personal information disclosed, we are notifying you so that you may be vigilant and take appropriate steps to protect [REDACTED] information. One precaution we recommend is for you to request a free credit report from one or more of the three national credit bureaus by calling the toll free number 1-877-322-8228.

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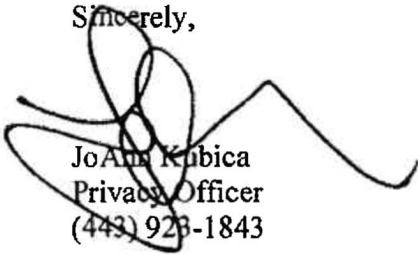
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JoAnn Kubica
Privacy Officer
(443) 923-1843



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Compliance and Internal Audit

May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED],

I am writing to inform you that Kennedy Krieger Institute (the "Institute") became aware of a breach of your son [REDACTED] personal information on April 26, 2024. An unauthorized disclosure occurred when an employee violated Institute policy and forwarded an email with your son's information to her personal email address. Please be advised that the Institute uses all reasonable efforts to maintain the privacy of our patients' information as required by law and consistent with our mission. Despite our best efforts, this incident occurred.

The information released contained the following information:

- Your son's name
- Medical record number
- Date of birth
- Phone number
- Guarantor name
- Insurance carrier
- Insurance ID
- Diagnoses

Personal information which was **NOT** included:

- Social security number
- Account number
- Address

With regards to the personal information disclosed, we are notifying you so that you may be vigilant and take appropriate steps to protect [REDACTED] information. One precaution we recommend is for you to

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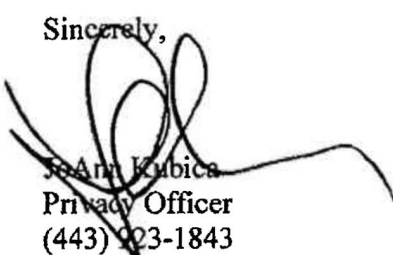
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JoAnn Kubica
Privacy Officer
(443) 923-1843



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Compliance and Internal Audit

May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

I am writing to inform you that Kennedy Krieger Institute (the "Institute") became aware of a breach of your son [REDACTED] personal information on April 26, 2024. An unauthorized disclosure occurred when an employee violated Institute policy and forwarded an email with your son's information to her personal email address. Please be advised that the Institute uses all reasonable efforts to maintain the privacy of our patients' information as required by law and consistent with our mission. Despite our best efforts, this incident occurred.

The information released contained the following information:

- Your son's name
- Date of birth
- Insurance ID
- Anticipated service

Personal information which was **NOT** included:

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With regards to the personal information disclosed, we are notifying you so that you may be vigilant and take appropriate steps to protect [REDACTED] information. One precaution we recommend is for you to request a free credit report from one or more of the three national credit bureaus by calling the toll free number 1-877-322-8228.

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Compliance and Internal Audit

May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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The information released contained the following information:

- Your daughter's name
- Date of birth
- Insurance carrier
- Insurance ID
- The name of the department to be visited
- Anticipated date of service

Personal information which was **NOT** included:

- Social security number
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With regards to the personal information disclosed, we are notifying you so that you may be vigilant and take appropriate steps to protect [REDACTED] information. One precaution we recommend is for you to request a free credit report from one or more of the three national credit bureaus by calling the toll free number 1-877-322-8228.

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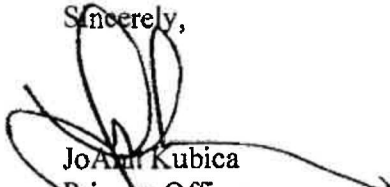
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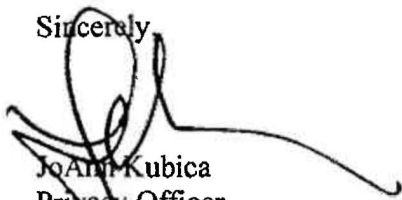
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May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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The information released contained the following information:

- Your son's name
- Medical record number
- Date of birth
- Insurance carrier
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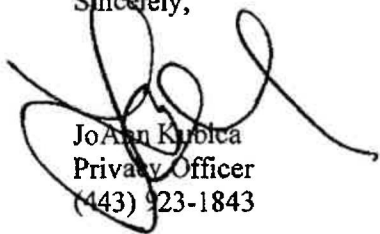
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May 10, 2024

[REDACTED]
[REDACTED]
[REDACTED]

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