

From: Marcia M Mitrano <marcia.mitrano@mmmcpa.us>
Sent: Tuesday, October 1, 2024 6:10 PM
To: IDTheft
Subject: Re: Data Breach
Attachments: Letter to send via email to all known individuals affected..docx

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Data breach

Hello:

I wanted to inform you a data breach of two residents of Maryland.

There appears to be malicious access to an associate's computer that occurred on 9/24/24.

The computer was placed out of service a few hours after it occurred. The Internal Revenue Service has been notified and they will issue ID PIN's that must be used when filing income tax returns. Fairfax County office of Financial Crimes was notified. The residents have been offered on year of credit monitoring service. E-Service Discovery is being performed. If the associate works with the firm in the future company managed IT computer will be provided. They are currently on hold and access to systems terminated.

Thank you,
Marcia M Mitrano
Marcia M Mitrano, CPA, PLLC
www.mmmcpa.us

Tel (703) 850-3242
Fax (703) 563-9270

From: IDTheft <IDTheft@oag.state.md.us>
Sent: Monday, September 30, 2024 9:50 AM
To: Marcia M Mitrano <marcia.mitrano@mmmcpa.us>
Subject: RE: Data Breach

Caution: External (idtheft@oag.state.md.us)

First-Time Sender Details

Report This Email FAQ GoDaddy Advanced Email Security, Powered by INKY

Good morning. Thank you for your email. You can notify our office of a data breach either by mail (see signature block) or email to idtheft@oag.state.md.us. Information on filing a breach notice can be found here:

<https://www.marylandattorneygeneral.gov/Pages/IdentityTheft/breachnotices.aspx>. You can look at some of the breach notices on that page that our office has posted as examples if you would like.

Essentially, make sure that your notice to Maryland residents follows the requirements set out in [MD Commercial Code §14-3504 \(g\)](#). The address and phone number of the business that experienced the breach needs to be provided somewhere in that letter.

Your notice to our office should follow the requirements set out in 14-3504 (h).

Feel free to ask any questions you may have!

Thank you,



The information contained in this communication (including any attachments) may be confidential and legally privileged. This email may not serve as a contractual agreement unless explicit written agreement for this purpose has been made. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication or any of its contents is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender indicating that it was received in error and delete the original message and any copy of it from your computer system.

From: Marcia M Mitrano <marcia.mitrano@mmmcpa.us>

Sent: Wednesday, September 25, 2024 4:43 PM

To: Consumer <Consumer@oag.state.md.us>

Subject: Data Breach

You don't often get email from marcia.mitrano@mmmcpa.us. [Learn why this is important](#)

Hello,

I need to notify the Attorney General's office of a data breach of a few individual and business clients in Maryland that occurred yesterday.

The Internal Revenue Service has already been notified.

What is the process for reporting this data breach to Maryland?

Thank you,

Marcia M Mitrano

Marcia M Mitrano, CPA, PLLC

www.mmmcpa.us

Tel [\(703\) 850-3242](tel:(703)850-3242)

Fax [\(703\) 563-9270](tel:(703)563-9270)

MARCIA M. MITRANO, CPA, PLLC
3320 LAKESIDE VIEW DRIVE
FALLS CHURCH, VIRGINIA 22041

September 29, 2024

NOTICE OF DATA BREACH

We are contacting you about a data breach that has occurred at Marcia M. Mitrano, CPA, PLLC.

On Tuesday, September 24, 2024, a limited amount of data was downloaded, which we suspect was from an unreliable source. We are not aware of any misuse of the data.

The data may have included your name, address and social security number.

The source computer has been placed out of service. We have notified the Internal Revenue Service, and they will issue you an ID PIN, annually, which will be needed to file your annual income tax return. This will assist in assure a return is not filed in your name by someone other than you. State Attorney General's Office and local law enforcement are being notified. These are efforts for your protection. We will also be offering one year of credit monitoring from Norton LifeLock, via a separate communication.

The Federal Trade Commission (FTC) recommends that you place a free fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. Contact any one of the three major credit bureaus. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts. The initial fraud alert stays on your credit report for one year. You can renew it after one year.

Equifax: equifax.com/personal/credit-report-services or 1-800-685-1111

Experian: experian.com/help or 1-888-397-3742

TransUnion: transunion.com/credit-help
or 1-888-909-8872

Ask each credit bureau to send you a free credit report after it places a fraud alert on your file. Review your credit reports for accounts and inquiries you don't recognize. These can be signs of identity theft. If your personal information has been misused, visit the FTC's site at IdentityTheft.gov to report the identity theft and get recovery steps.

Even if you do not find any suspicious activity on your initial credit reports, the FTC recommends that you check your credit reports periodically so you can spot problems and address them quickly.

You may also want to consider placing a free credit freeze. A credit freeze means potential creditors cannot get your credit report. That makes it less likely that an identity thief can open new accounts in your name. To place a freeze, contact each of the major credit bureaus at the links or phone numbers above. A freeze remains in place until you ask the credit bureau to temporarily lift it or remove it.

For more information call (703) 850-3242 or email Marcia.Mitrano@mmmcpa.us

Sincerely,

Marcia M Mitrano